



Venango County Regional Planning Commission

*Bringing our county's future
into the present.*

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1168 Liberty Street
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Franklin, PA 16323

Board Meeting Minutes June 2025

I. **CALL TO ORDER** – Monthly board meeting called to order by Greg Miller, at 4:30 PM.

II. **ROLL CALL** – Those present at the public meeting of the Venango County Regional Planning Commission on 06/17/2025, held in-person at 1174 Elk Street (Courthouse Annex) in Room 100, Franklin PA :

Members Present:

- | | |
|--|--|
| ☒ Greg Miller (Chair) | ☒ Frank Pankratz |
| ☐ Tracy Jamieson (Vice-Chair I) | ☐ John Neidich |
| ☒ Jim Miller (Vice-Chair II) | ☒ Ben Porter |
| ☒ John McClelland (Vice-Chair III) | ☒ Glenn Speer |
| ☐ Larry Baughman | ☐ Megan Weber |
| ☒ Ken Bryan | ☒ Amy Whitehill |
| ☐ Anita Fuchs | ☐ Keith Klingler |

Staff Present:

- ☐ Erik Johnson
☒ Joshua Sterling
☒ Alexandria Shreffler
☒ Jenna Dillion
☐ Jason Dillion

Guests Present (List):

- Kara O'Neil, The Derrick

Quorum Present: ☒ Yes ☐ No

The attendance of 8 board members (of the 14 current appointees) was accounted for by Alexandria Shreffler.

III. APPROVAL OF MINUTES

- a. 05/13/2025 Regular Meeting Minutes – ✓ Motion to approve made by Frank Pankratz, seconded by Jim Miller. All approved.

IV. PUBLIC COMMENTS ON AGENDA ITEMS – None

V. SPECIAL PURPOSE MATTERS – None

VI. EXECUTIVE DIRECTOR AND STAFF REPORTS

- **Commissioner, Ken Bryan** – provided an update on hiring a new Executive Director.
- **Community Development Planner, Joshua Sterling** – provided an update on ongoing grant funded projects.
- **Geospatial Analyst, Alex Shreffler** – reported progress on the administration of National Flood Insurance Program (NFIP) audit findings and outstanding property violations.
- **Land Use Planner, Jenna Dillion** – shared that she would be working on developing a decommissioning ordinance as an amendment to the Venango County Subdivision and Land Development Ordinance (SALDO), which would apply to solar energy systems.

VII. SUBDIVISIONS AND LAND DEVELOPMENTS - Jenna Dillion gave the report as Land Use Planner.

- a. Kuhns Subdivision, Irwin Township – proposal for a subdivision of land in Irwin Township that does not meet the minimum size requirements of the SALDO, which would require a waiver from Section 506.A.3: "For all other uses (commercial, industrial, institutional, etc.) the minimum lot area and width [sic] shall be one (1) acre." The purpose of the proposed subdivision will be to install an electrical service connection to the existing business on the residual lot and then it would be sold to an associate of the business with different religious affiliations. Staff recommended approval of the waiver.
- ✓ Motion to approve the waiver request made by Frank Pankratz, seconded by Ken Bryan. All approved.

VIII. OFFICERS AND COMMITTEE REPORTS

- a. COG Representatives – Report was given by Greg Miller. The last meeting of the COG was held on at the Clintonville Borough Presbyterian Church. The next meeting will be held at the Frenchcreek Township building on 6/19. The Annual Township Convention will be held on September 24, 2025 at the Oakland Township Fire Hall.

IX. PUBLIC COMMENT – None

X. ADJOURNMENT – ✓ Motion to adjourn by Jim Miller , seconded by Frank Pankratz at 4:59 PM.

Respectfully submitted: Alexandria Shreffler, Geospatial Analyst